**PowerPoint Project #2**

“The Complete Presentation”

**Objectives:** To be able to be able to EDIT Project#1

**Steps:**

* Customize Slide 1 – use “curtain”
* Customize the title-slide and Author – re-size text, color, texture, use 3- animation
* Customize the Introduction slides with multi-level bulleted.
* Customize the body slides: the texts, the pictures and the clip arts
* Review the presentation Outline
* Save as PPT-2